

Online Payment guide for Clients

There are two methods of payment available, PayPal and bank transfer. If you do have a PayPal account, we would appreciate it you could pay using this method otherwise bank transfer is fine.

To pay with PayPal

You'll need to log into your PayPal account and then click the 'Send and request' button.

Step 1: Enter the details for the recipient

You're asked to input info@basingstokecounselling.org.uk as the email address of the person you wish to pay. Make sure you've got this information correct before you proceed.

Step 2: Confirm the amount and currency

You'll then need to confirm the amount you want to pay, and the currency to use. This is done using the drop-down boxes to select GBP or £.

Step 3: Hit confirm, and choose a funding source

Confirm that the payment has been entered correctly, and choose how you wish to pay. You can usually choose between a few different funding sources at this stage — using PayPal balance, a linked bank account, or a credit or debit card.

Step 4: Inform counsellor of payment

So that we can match your payment on our PayPal account we would appreciate it if you would email either the transaction ID or a copy of your PayPal receipt to your counsellor.

To pay by bank transfer

Please use the bank details below:

Account Name: Basingstoke Counselling Service

Sort code: 40-52-40

Account Number:00017311

Please use your initials followed by your counsellor's name as the reference.

So that we can match your payment in our account, please email your counsellor with the date you made payment, the amount and the reference you used.